



## MALAWI ASSEMBLIES OF GOD UNIVERSITY

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To : MAGU Students

From : University Registrar

Date : 14<sup>th</sup> July, 2021

Subject : **ANNOUNCEMENTS**

Management of Malawi Assemblies of God University would like to inform students of the following:

### **End of Semester Examination Results**

All MAGU Undergraduate students are being informed that examination results for February-June 2021 semester are now out and can be accessed through individual student portals. Those having technical challenges should contact IT Office by sending email to [helpdesk@magu.ac.mw](mailto:helpdesk@magu.ac.mw), those having academic challenges should contact their respective Heads of Department and those with administrative challenges should contact accounts office.

### **Supplementary Exams**

Students are being informed that supplementary Examinations will be written from 27<sup>th</sup> to 30<sup>th</sup> July 2021. Only students who were in second semester of their year of study and failed a cumulative of 3 courses in whole academic year are eligible to sit for supplementary examinations. Students with any score below 40% in any courses will repeat that particular course if failing courses do not exceed a total of 3.

### **Unregistered Students**

It has been noted that 371 students are yet to be registered in the Students Management System. These students will be contacted by the administration to confirm their status before they are deemed as inactive students pending deregistration.

### **Fees Schedule**

The following table shows fees schedules for August- December 2021 Semester and students are required to pay at least 25% of the tuition fees and 50% of accommodation fees to be registered. Students are further required to pay 25% in September, October and November 2021 to clear their fees balances.

	<b>Degree Program (MWK)</b>	<b>Diploma Program (MWK)</b>
<b>Tuition Fees</b>	455,000.00	365,000.00
<b>Tuition Fees (Theology Only)</b>	Malawi Assemblies of God members K300,000.00 including accommodation.	Non Malawi Assemblies of God members K300,000.00 exclusive accommodation
<b>Students Council Fees</b>	K5,000.00	K5,000.00
<b>Accommodation Fees</b>	K160,000.00	K160,000.00
<b>Medical Fees</b>	K15,000.00	K15,000.00

### **Medical Fees**

Reference is made to several meetings between Student Council and Management where it was resolved that implementation of medical fees should start during August-December 2021 semester. All students are being reminded to take note of this resolution because medical fee is mandatory. So, in addition to paying 25% of tuition and 50% of accommodation fees, students are required to pay full medical fees and full Student Council subscription on the day of registration.

### **Status of Newly Registered Programs**

Management of the University would like to inform all students enrolled under newly registered programs which are yet to be accredited by National Council for Higher Education (NCHE) that assessment of the programs for accreditation will take place between July and August 2021. All relevant stakeholders will be communicated on the outcome of the assessment exercise.

### **Entry of Students Contact Details on the Portal**

All students are encouraged to input their voice mobile phone numbers, Emails and details of their next of kin on the students' portal. This will help the administration:

- i. To allow the University to contact students on any institution related business should need arise
- ii. To contact next kin in case of emergency
- iii. To forward the numbers to network providers who are offering scholar data bundles to students.

**Thesis Supervision and Fees**

Students are being informed that allocation of Thesis supervisors will be done in Year 3 Semester 2. All students in Year 3 Semester 2 will be required to pay 50% of the Thesis fees in the second month of the Year 3 Semester 2 in addition to other relevant or applicable fees. Students are further advised that submission date for Thesis is 30<sup>th</sup> July and Oral Defense will be taking place in August of every year. In case of any changes on this schedule, necessary communication will be sent to all stakeholders.

Please note the University has opened a special account for Thesis fees.

**The following are Thesis bank account details**

Account Name : Malawi Assemblies of God University  
Account Number : 348422  
Account Type : Current  
Bank Name : National Bank of Malawi  
Branch : Lilongwe

**Bridging Program Students**

Students that have successfully completed their Bridging Program are being encouraged to liaise with administration on the degree programs they would like to pursue during the semester which will commence on 30<sup>th</sup> August 2021.

**Booking of Accommodation**

Those willing to be accommodated in school hostels should send deposit slips for 25% of tuition and 50% accommodation fees to Mr Marvelous Khonje on WhatsApp using +265 884 020 731 and names to Mr Lyson Kantepa using +265 884 538 163 by Saturday 7<sup>th</sup> August, 2021.

**Opening and Closing Dates of New Semester**

All students are being informed that next semester will open on Monday, 30<sup>th</sup> August, 2021 and close on Friday, 17<sup>th</sup> December, 2021. Students are encouraged to pay the required fees and register online during holidays. Registration will close on 10<sup>th</sup> September, 2021. All students registering after 10<sup>th</sup> September 2021 will be charged a late registration fee of K1000.00 per day. Late registration period will end on 24<sup>th</sup> September 2021. Any unregistered student after 24<sup>th</sup> September, 2021 will be deregistered from the system.

Lastly, Students are being reminded that Malawi Assemblies of God University promotes morality of the students which includes their dressing.



Albert Newa

**UNIVERSITY REGISTRAR**

CC: Vice Chancellor  
: Deputy Vice Chancellor  
: Accountant  
: Deans  
: Examination Officer  
: Matron  
: Students Council President